



HPCR International (aisbl)

and

The Security Management Initiative (SMI)

in cooperation with

The Program on Humanitarian Policy and Conflict Research at Harvard University

Present

Advanced Trainings on Humanitarian Security Management

Jakarta, Indonesia

June 1-3, 2009

DRAFT AGENDA

Monday, June 1

08:00 – 08:30 a.m. Welcome and Introduction

ASSESSMENTS AND ANALYSIS

08:30 – 09:15 a.m. **Context and Situation Analysis**

- General to Specific
- Understanding analysis vs. assessments

09:15 – 10:00 a.m. **Actor Analysis**

- Identifying who has influence
- Understanding mandates

10:00 – 10:15 a.m. Coffee Break

10:15 – 11:00 a.m. **Self Awareness and Self Assessment**

- Mission and Mandate
- Actions and Behaviour

11:00 – 11:45 a.m. **Risk Assessment**

- Elements of Risk
- Anatomy of threats

- 11:45 – 12:30 p.m. **Risk Assessment**
- Risk mapping: Determining impact.
 - Risk thresholds: What is acceptable?
- 12:30 – 13:30 p.m. Lunch
- 13:30 – 14:15 p.m. **Security Strategies**
- Determining the correct strategy for the mission
 - Methods of Implementation
- 14:15 – 15:00 p.m. **Policy, Plans and Procedures**
- Security management systems/models
 - Developing common terms and standards
- 15:00 – 15:15 p.m. Coffee Break
- 15:15 – 16:00 p.m. **Inter-Agency Security Management**
- Field Coordination (ANSO, NCCI, NGOSPAS)
 - Alliance and Consortia efforts (SAG, EISF, DSN)
 - United Nations efforts (Saving Lives Together)
- 16:00 – 16:45 p.m. Case Study and Group Exercise
- 16:45 – 17:30 p.m. Case Study and Group Exercise

Tuesday, June 2

INFORMATION MANAGEMENT

- 08:30 – 09:15 a.m. **Incident Reporting and Analysis Systems**
- Information requirements: What is important?
 - Sourcing and Sharing security information
- 09:15 – 10:00 a.m. **Incident Reporting and Analysis Systems**
- Existing systems VRA (Care and SC), OASIS
 - Trend analysis
- 10:00 – 10:15 a.m. Coffee Break
- 10:15 – 11:00 a.m. **Communications and Security**
- Advocacy and Press: Impact on Security
 - Transparency vs. Information Security
- 11:00– 11:45 a.m. Case Study and Group Exercise
- 11:45 – 12:30 p.m. Case Study and Group Exercise
- 12:30 – 13:30 p.m. Lunch

HUMANITARIAN ACCESS

- 13:30 – 14:15 p.m. **Right of Access**
- Legal principles of humanitarian action
 - Humanitarian space
- 14:15 – 15:00 p.m. **Negotiating Access**
- Host State obligations
 - International legislation obstacles
- 15:00 – 15:15 p.m. Coffee Break
- 15:15 – 16:00 p.m. **Relationships and Engagement with Armed Actors**
- Expanding Military Mandates
 - State vs. Non-State considerations
- 16:00 – 16:45 p.m. **UN Integrated Missions and Civil-Military Coordination**
- What is an IM?
 - Challenges to CMCoord.
- 16:45 – 17:30 p.m. Case Study and Group Exercise

Wednesday, June 3

CRISIS MANAGEMENT

- 08:30 – 09:15 a.m. **Defining Crisis parameters**
- Routine security management vs. Crisis
 - Division of responsibilities
- 09:15 – 10:00 a.m. **Pre-Incident**
- Contingency planning and preparedness
 - Commercial options: Value for Money?
- 10:00 – 10:15 a.m. Coffee Break
- 10:15 – 11:00 a.m. **During a Crisis**
- Implementing contingency plans
 - Defining priorities and communications
- 11:00 – 11:45 a.m. **Post Incident**
- Situation evaluation
 - Staff Wellness
- 11:45 – 12:30 p.m. Case Study and Group Exercise
- 12:30 – 13:30 p.m. Lunch

TEAM BUILDING, DECISION MAKING AND LEADERSHIP

13:30 – 14:15 p.m.	Teambuilding and Influencing
14:15 – 15:00 p.m.	Managing Change
15:00 – 15:15 p.m.	Coffee Break
15:15 – 16:00 p.m.	Decision Making
16:00 – 16:45 p.m.	Case Study and Group Exercise
16:45 – 17:30 p.m.	Case Study and Group Exercise
17:30 – 18:00 p.m.	Course Evaluation and Closing Address